Securities Code of Japan: 2809

### **Kewpie Corporation**

# NOTICE OF THE 105TH ORDINARY GENERAL MEETING

Date and hour of	of meetin	ıg:
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Tuesday, February 27, 2018, at 10:00 a.m. (Reception to start at 9:00 a.m.)

Place of meeting:

Yokohama Arena

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1-4-13 Shibuya, Shibuya-ku, Tokyo 150-0002, Japan Tel:03-3486-3331

Securities Code of Japan: 2809 February 5, 2018

To the Shareholders:

#### NOTICE OF THE 105TH ORDINARY GENERAL MEETING OF SHAREHOLDERS

Dear Shareholders:

Please take notice that the 105th Ordinary General Meeting of Shareholders of the Company will be held as described below.

Since voting rights can be exercised in writing or via the Internet even if you are not present at the meeting, please go over the "Reference Document for the General Meeting of Shareholders" and the "Exercise of Voting Rights" set forth below and exercise your voting rights.

Yours very truly,

Osamu Chonan Representative Director President and Chief Executive Corporate Officer

Kewpie Corporation 4-13, Shibuya 1-chome, Shibuya-ku, Tokyo

#### Description

1. Date and hour of meeting:

Tuesday, February 27, 2018, at 10:00 a.m.

2. Place of meeting:

Yokohama Arena 10, Shin-Yokohama 3-chome, Kohoku-ku, Yokohama



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#### 3. Objects of the meeting:

#### Matters to be reported:

- 1. Report on the business report and consolidated financial statements for the fiscal year 2017 (from December 1, 2016 to November 30, 2017) and the results of audit of the consolidated financial statements by the account auditors and the Board of Corporate Auditors
- 2. Report on the non-consolidated financial statements for the fiscal year 2017 (from December 1, 2016 to November 30, 2017)

#### Matters to be resolved:

Proposition No. 1: Election of 11 Directors

Proposition No. 2: Election of three Corporate Auditors

Proposition No. 3: Payment of bonuses to Directors

END



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#### **Requests to the Visiting Shareholders**

- Shareholders are requested to arrive in good time as the reception desk will be congested just before the meeting starts (10:00 a.m.).
- Attendees with large luggage (such as wheeled carry-ons) can leave them at the cloakroom near the reception desk.
- When attending the meeting, please present the enclosed voting form to the receptionists at the meeting. Only the shareholders having voting rights are entitled to attend the meeting in person or by proxy (who shall be a shareholder having voting rights) (being one (1) person).
- Please refrain from taking pictures or recording in the hall with your cameras, smart phones or cellular phones.

#### **Information Available on our Website**

- With regard to the documents attached to the Notice of the General Meeting of Shareholders, the following items are made available on the Internet website of the Company pursuant to laws and ordinances and the Articles of Incorporation of the Company. The items made available on the Internet website were also audited by the Board of Corporate Auditors and the account auditors.
  - (i) Systems to Secure the Properness of Business Activities (Fundamental Policy to Establish its Internal Control Systems)
  - (ii) Fundamental Policy on Control of Joint-Stock Corporation
  - (iii) Consolidated Statements of Changes in Net Assets
  - (iv) Notes to Consolidated Financial Statements
  - (v) Non-Consolidated Statements of Changes in Net Assets; and
  - (vi) Notes to Non-Consolidated Financial Statements
- If any amendment is made to the Reference Document for the General Meeting of Shareholders, business report, consolidated financial statements and non-consolidated financial statements, it will be publicized on the Internet website of the Company.

Internet website of the Company:

https://www.kewpie.co.jp/company/ir/stocks information03.html



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#### **Exercise of Voting Rights**

#### Attending the General Meeting of Shareholders in person

Please present the enclosed voting form to the receptionists.

Date and hour of meeting: Tuesday, February 27, 2018, at 10:00 a.m.

Place of meeting: Yokohama Arena

#### Not attending the General Meeting of Shareholders in person

#### **Exercise of voting rights in writing**

Please return by mail the enclosed voting form by indicating your approval or disapproval of each proposition.

- If no approval or disapproval of each proposition is entered, you will be deemed to have approved it.
- To approve or disapprove any candidate(s) in Proposition No. 1 and No. 2: Enter  $\bigcirc$  in the column of "Approve" or "Disapprove" and enter the candidate number(s).

Time frame: Must reach us no later than 5:30 p.m., Monday, February 26, 2018

#### **Exercise of voting rights via the Internet**

Please refer to Procedures for Exercise of Voting Rights via the Internet on page 5 and enter your approval or disapproval for each proposition.

Time frame: No later than 5:30 p.m., Monday, February 26, 2018

<sup>\*</sup>If you desire to ask a question during the session of the General Meeting of Shareholders, please refer to the information on page 27.

<sup>\*</sup>Please bring this "Notice of the 105th Ordinary General Meeting" and "Business Report for the fiscal year 2017."



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#### **♦** Procedures for Exercise of Voting Rights via the Internet

1. Access the website for the exercise of voting rights

#### http://www.web54.net

Click on "次へすすむ" ("NEXT").

2. Enter the code for the exercise of voting rights

Enter the "code for the exercise of voting rights" (議決権行使コード) indicated at the bottom right of the voting form and click on "ログイン" ("Log in").

3. Enter the password

Enter the "password" (パスワード) indicated at the bottom right of the voting form and click on "次へ" ("NEXT").

\* The next screen will prompt you to enter a new password.

Please store the record of your newly set password appropriately.

Enter your approval or disapproval for each proposition by following the instructions displayed on the screen.

#### **Treatment of multiple exercise of voting rights**

- (1) If voting rights are exercised both in writing and via the Internet, the voting rights exercised via the Internet shall be treated as effective.
- (2) If voting rights are exercised twice or more times via the Internet, the latest exercise thereof shall be treated as effective.

#### Platform for electronic exercise of voting rights

Institutional investors may use the "ICJ Platform," a platform for electronic exercise of voting rights for institutional investors operated by ICJ Inc. as long as applications are made to that effect in advance.

#### **Contact for inquires:**

Sumitomo Mitsui Trust Bank, Limited Stock Transfer Agency Business Planning Dept. Web Support Dedicated Dial:

Phone No: 0120-652-031 (available at 9:00 a.m. through 9:00 p.m.)



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#### REFERENCE DOCUMENT FOR THE GENERAL MEETING OF SHAREHOLDERS

#### **Proposition No. 1:** Election of 11 Directors

The term of office of all Directors currently in office (Messrs. Amane Nakashima, Osamu Chonan, Masafumi Furutachi, Tadaaki Katsuyama, Nobuo Inoue, Kengo Saito, Shigeki Takemura, Yoshinori Henmi, Seiya Sato, Yoshinori Hamachiyo, Kazunari Uchida and Ms. Shihoko Urushi (12 in all)) will expire at the close of this General Meeting of Shareholders. In that regard, it is proposed that 11 Directors be elected.

The candidates for Director are as follows:

Outside: Outside Director Independent: Independent Officer

			muep	endent. maep	endent Officer
Candidate Number	Name	Title	Assignment		Number of Board of Directors' meetings attended for the fiscal year 2017
1	Amane Nakashima	Chairman	Chairman of the Board of Directors In charge of Compliance and Brand	Reelection	12/12
2	Osamu Chonan	Representative Director	President and Chief Executive Corporate Officer in charge of Division of Marketing	Reelection	11/12
3	Masafumi Furutachi	Representative Director	Senior Executive Corporate Officer in charge of Condiments Products Business and Group Sales in general	Reelection	12/12
4	Tadaaki Katsuyama	Director	Executive Corporate Officer in charge of Overseas Business in general and Division of Overseas	Reelection	12/12
5	Nobuo Inoue	Director	Executive Corporate Officer in charge of Operation Promote Division, Public Relations and CSR Office, Division of Personnel Affairs and Division of Logistics	Reelection	12/12
6	Kengo Saito	Director	Executive Corporate Officer in charge of Egg Products Business	Reelection	12/12
7	Yoshinori Henmi	Director	Senior Corporate Officer in charge of Division of Group Production in general	Reelection	12/12
8	Seiya Sato	Director	Senior Corporate Officer in charge of Delicatessen Products Business	Reelection	After assuming office as Director 10/10



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Candidate Number	Name	Title	Assignment		Number of Board of Directors' meetings attended for the fiscal year 2017
9	Yoshinori Hamachiyo	Director	Senior Corporate Officer in charge of Division of Research Development, Division of Quality Assurance and Intellectual Property Office and Senior General Manager of Division of Research Development	Reelection	After assuming office as Director 10/10
10	Kazunari Uchida	Outside Director		Reelection Outside Independent	12/12
11	Shihoko Urushi	Outside Director		Reelection Outside Independent	11/12

(Note) The titles and assignments are those at the Company at the time of the sending of this notice. If this proposition is approved and adopted as proposed, the changes planned to be made to the title and assignment of the candidates after the close of this General Meeting of Shareholders will be as per the underlined portion below.

Masafumi Furutachi: Representative Director, Senior Executive Corporate Officer in charge of Condiments Products Business, <u>Processed Foods Business</u> and Group Sales in general



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	Brief hi	story, title, assignment and important concurrent office
Candidate Number	April 1983	Joined The Industrial Bank of Japan, Limited (currently, Mizuho Bank, Ltd.)
(Reelection)	October 1993	Joined NAKASHIMATO CO., LTD.
Amane Nakashima		General Manager, Accounting Department of NAKASHIMATO CO., LTD.
(Date of birth: September 26, 1959)	February 1995	Director of NAKASHIMATO CO., LTD.
	February 1997	Director of the Company
	July 2000	General Manager, Legal Department of the Company
V C	February 2003	Vice President and Director of NAKASHIMATO CO., LTD.
	February 2005	Director of NAKASHIMATO CO., LTD.
		Executive Corporate Officer of the Company
Number of Board of Directors' meetings attended		General Manager, Environment Office of the Company
for the fiscal year 2017 12/12	July 2005	General Manager, Social and Environment Promotion Office of the Company
Number of shares of the Company held by Candidate 305,181 shares	October 2009	Senior General Manager, CSR Promote Department of the Company
Relations of special interest with the Company The Company has business	February 2010	President and Director of NAKASHIMATO CO., LTD., to this date
relationships, including purchase of products, sales of	February 2014	Senior Executive Corporate Officer of the Company
goods and products and expense transactions, with NAKASHIMATO CO.,	February 2016	Chairman of the Company, to this date
LTD., for which Mr. Amane Nakashima is servicing as President and Director. All		
transactions are determined individually upon consultation		
by reference to market prices, etc., as with other transactions		
in general.		

#### Reason for nomination for Director

Based on the "spirit of foundation" in the Articles of Incorporation of the Company, Mr. Nakashima has fulfilled a vital role of education and guidance in matters related to the promotion of CSR, compliance, risk management and brand. We judge that, having fulfilled his duties as Director of the Company appropriately, he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Chairman.



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	Brief his	tory, title, assignment and important concurrent office
Candidate Number	April 1980	Joined the Company
2	July 2001	Branch Manager, Sendai Branch Office of the Company
(Reelection)	November 2006	General Manager, Wide-area Household Sales Dept. of the Company
Osamu Chonan (Date of birth:	September 2008	Branch Manager, Osaka Branch Office of the Company
May 16, 1956)	July 2012	Branch Manager, Tokyo Branch Office of the Company
	February 2013	Corporate Officer of the Company
(38)	February 2014	Director of the Company
		Senior General Manager, Division of Wide-Area Sales of the Company
N 1 CB 1 C	February 2016	Executive Corporate Officer of the Company
Number of Board of Directors' meetings attended		In charge of Delicatessen Products Business of the Company
for the fiscal year 2017	February 2017	Representative Director of the Company, to this date
11/12 Number of shares of the Company held by Candidate		President and Chief Executive Corporate Officer of the Company, to this date
12,400 shares Relations of special interest with the Company		In charge of Division of Marketing of the Company, to this date
None		

#### **Reason for nomination for Director**

Mr. Chonan has worked to improve corporate value by advancing Group management as Representative Director of the Company. We judge that he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Representative Director, President and Chief Executive Corporate Officer.



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	Brief history, title, assignment and important concurrent office		
	April 1977	Joined the Company	
	October 1996	Branch Manager, Takamatsu Branch Office of the Company	
Candidate Number	August 1999	Group Manager, Household Sales, Wide-Area Sales Dept. of the Company	
3	July 2002	General Manager, Wide-Area Household Sales Dept. of the Company	
(Reelection)  Masafumi Furutachi	July 2003	General Manager, Household Sales Dept., Division of Household Sales of the Company	
(Date of birth: August 19, 1953)	July 2004	Senior General Manager, Division of Household Sales of the Company	
	October 2006	Branch Manager, Nagoya Branch Office of the Company	
Jook	February 2011	Director of the Company	
		General Manager, Public Relations Dept. of the Company	
Number of Board of	February 2012	Senior General Manager, Public Relations and CSR Office of the Company	
Directors' meetings attended	February 2014	Executive Corporate Officer of the Company	
for the fiscal year 2017		Senior Corporate Officer of the Company	
Number of shares of the Company held by Candidate		In charge of Condiments Products Business of the Company, to this date	
10,200 shares Relations of special interest with the Company		In charge of Group Sales in general of the Company, to this date	
None	February 2015	Senior General Manager, Division of Household of the Company	
	February 2016	Representative Director of the Company, to this date	
		Senior Executive Corporate Officer of the Company, to this date	

#### Reason for nomination for Director

Not only is he highly knowledgeable in the Condiments Products Business that forms the core of the Group, but Mr. Furutachi has also participated in management with a broad ranging perspective. We judge that, having carried out company management from a broad standpoint, he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Representative Director, Senior Executive Corporate Officer.



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	Brief his	story, title, assignment and important concurrent office
C Flan I	April 1980	Joined the Company
Candidate Number $\Delta$	July 2002	Plant Manager, Sengawa Plant of the Company
(Reelection)	July 2004	Deputy Senior General Manager, Division of Production of the Company
Tadaaki Katsuyama	July 2005	Senior General Manager, Division of Production of the Company
(Date of birth: December 1, 1957)	February 2008	Director of the Company
	February 2012	Executive Corporate Officer of the Company
		In charge of Overseas Business in general of the Company as deputy
	February 2014	In charge of Overseas Business in general of the Company, to this date
Number of Board of	February 2016	Director of the Company, to this date
Directors' meetings attended	,	Executive Corporate Officer of the Company, to this date
for the fiscal year 2017		Senior General Manager, Division of Overseas of the Company
Number of shares of the		
Company held by Candidate		
16,700 shares		
Relations of special interest		
with the Company None		

#### Reason for nomination for Director

Being engaged in overseas management, Mr. Katsuyama has promoted growth overseas. We judge that, possessing such experience, he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Executive Corporate Officer.



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	Brief history, title, assignment and important concurrent office		
Candidate Number	April 1983	Joined the Company	
5	July 2004	General Manager, Corporate Planning Dept. of the Company	
(Reelection)	October 2009	Deputy Senior General Manager, Operation Promote Division of the Company	
Nobuo Inoue (Date of birth: May 16, 1960)	December 2009	Senior General Manager, Operation Promote Division of the Company	
	February 2010	Director of the Company, to this date	
Number of Board of Directors' meetings attended	February 2016	Executive Corporate Officer of the Company, to this date	
for the fiscal year 2017			
Number of shares of the Company held by Candidate 13,000 shares Relations of special interest with the Company None			

#### Reason for nomination for Director

In addition to promoting the Group's management reforms and driving the establishment of the medium-term business plan, as the person in charge of the Public Relations and CSR Office and the Division of Personnel Affairs, Mr. Inoue has participated in management from a broad ranging perspective. We judge that, having carried out company management from a broad standpoint, he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Executive Corporate Officer.



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	Brief his	tory, title, assignment and important concurrent office
Candidate Number	April 1979	Joined the Company
6	August 1999	Branch Manager, Sapporo Branch Office of the Company
(Reelection)	July 2002	Branch Manager, Fukuoka Branch Office of the Company
Kengo Saito	July 2004	Branch Manager, Osaka Branch Office of the Company
(Date of birth:	September 2008	Branch Manager, Tokyo Branch Office of the Company
November 26, 1956)	July 2012	Senior General Manager, Division of Food Services of the Company
(a)	February 2013	Corporate Officer of the Company
	February 2015	Director of the Company, to this date
		Senior Corporate Officer of the Company
Number of Board of Directors' meetings attended		In charge of Egg Products Business of the Company, to this date
for the fiscal year 2017	February 2016	Executive Corporate Officer of the Company, to this date
Number of shares of the Company held by Candidate 10,000 shares Relations of special interest with the Company None		

#### Reason for nomination for Director

As Director in charge of the Egg Products Business, Mr. Saito has worked to improve business value. For these reasons, we judge that he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Executive Corporate Officer.



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	Brief his	tory, title, assignment and important concurrent office
Candidate Number	April 1978	Joined the Company
7	July 2001	General Manager, Raw Materials Dept., Division of Production of the Company
(Reelection)	July 2003	General Manager, Business Dept. of Kewpie Egg Corporation
Yoshinori Henmi (Date of birth: April 13, 1955)	October 2003	General Manager, Product Administration Dept. of Kewpie Egg Corporation
	November 2004	General Manager, Corporate Planning Dept. of Kewpie Egg Corporation
(33)	February 2005	Director of Kewpie Egg Corporation
	August 2005	General Manager, Manufacturing Administration Dept. of Kewpie Egg Corporation
Number of Board of Directors' meetings attended for the fiscal year 2017  12/12  Number of shares of the Company held by Candidate  4,200 shares Relations of special interest with the Company	October 2007	General Manager, Product Administration Dept. of Kewpie Egg Corporation
	July 2008	Deputy General Manager, Business Planning Dept., Corporate Planning Office in charge of Egg Products Business of the Company
	October 2009	Deputy General Manager, Corporate Planning Dept., Division of Operation Promote in charge of Egg Products Business of the Company
None	October 2010	In charge of Egg Products Business of the Company as deputy
	February 2011	President and Representative Director of Kewpie Egg Corporation
	February 2016	Director of the Company, to this date
		Senior Corporate Officer of the Company, to this date
		In charge of Division of Group Production in general of the Company, to this date

#### Reason for nomination for Director

As Director in charge of Division of Group Production in general, Mr. Henmi has promoted initiatives to improve production efficiency and improve ingredient procurements costs. For these reasons, we judge that he meets the Company's nomination policy and we nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Senior Corporate Officer.



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	Brief history, title, assignment and important concurrent office		
Candidate Number	April 1982	Joined the Company	
8	July 2004	Branch Manager, Kanto Branch Office of the Company	
(Reelection)	October 2008	General Manager, Household Sales Dept., Division of Wide-Area Sales of the Company	
Seiya Sato (Date of birth: August 2, 1959)	December 2009	Senior General Manager, Division of Wide-Area Sales of the Company	
	July 2012	Branch Manager, Osaka Branch Office of the Company	
	February 2013	Corporate Officer of the Company	
	February 2015	Branch Manager, Tokyo Branch Office of the Company	
	February 2017	Director of the Company, to this date	
		Senior Corporate Officer of the Company, to this date	
Number of Board of Directors' meetings attended for the fiscal year 2017 (After assuming office as		In charge of Delicatessen Products Business of the Company, to this date	
Director) 10/10			
Number of shares of the			
Company held by Candidate			
4,100 shares Relations of special interest			
with the Company			
None			

#### Reason for nomination for Director

As Director in charge of the Delicatessen Products Business, Mr. Sato has worked to improve business value. For these reasons, we judge that he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Senior Corporate Officer.



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	Brief history, title, assignment and important concurrent office	
Candidate Number	April 1984	Joined the Company
9	July 2010	General Manager, Intellectual Property Office of the Company
(Reelection)	February 2012	General Manager, Intellectual Property Office of the Company
Yoshinori	February 2014	Corporate Officer of the Company
Hamachiyo (Date of birth:	February 2015	Senior General Manager, Division of Research Development of the Company, to this date
February 13, 1961)	February 2017	Director of the Company, to this date
Number of Board of Directors' meetings attended		Senior Corporate Officer of the Company, to this date
for the fiscal year 2017 (After assuming office as		
Director) 10/10 Number of shares of the Company held by Candidate 19,800 shares Relations of special interest with the Company None		
None		

#### Reason for nomination for Director

As Director, Mr. Hamachiyo has promoted initiatives to protect brand value and create new value through the use of the Group's technology. For these reasons, we judge that he meets the Company's nomination policy and nominate him once again as a candidate for Director. In the event that he is reelected as Director, it is planned that he will also take on the duties of Senior Corporate Officer.



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	Brief his	tory, title, assignment and important concurrent office
Candidate Number	January 1985	Joined Boston Consulting Group
10	November 1999	Senior Vice President of Boston Consulting Group
(Reelection)	June 2000	Japan Representative and President of Boston Consulting Group
(Outside)	March 2006	External Auditor of Suntory, Ltd. (currently, Suntory Holdings Limited)
(Independent)	April 2006	Professor of Graduate School of Commerce at Waseda
Kazunari Uchida		University, to this date
(Date of birth: October 31, 1951)	February 2012	Outside Corporate Auditor of the Company
October 31, 1931)	June 2012	Outside Director of LIFENET INSURANCE COMPANY
	December 2013	Outside Director of ERI Holdings Co., Ltd.
	October 2014	External Director of MITSUI-SOKO HOLDINGS Co., Ltd., to this date
	February 2015	Outside Director of the Company, to this date
Number of Board of	March 2016	External Director of Lion Corporation, to this date
Directors' meetings attended for the fiscal year 2017		•
12/12		
Number of shares of the		
Company held by Candidate		
500 shares		
Relations of special interest		
with the Company None		
(Notes 1, 2, 3 and 5)		

#### Reason for nomination for outside Director

Mr. Uchida possesses a high level of expertise and broad ranging insights regarding corporate management and provides useful advice and opinions in regard to the promotion of healthy and efficient management. For these reasons, we deem that he meets the Company's nomination policy and nominate him once again as a candidate for outside Director.



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	Brief his	tory, title, assignment and important concurrent office
Candidate Number	April 1984	Worked at a combined private junior high and high school for girls in Tokyo
(Reelection)	April 1989 April 2006	Worked at Shinagawa Joshi Gakuin Principal of Shinagawa Joshi Gakuin
(Outside) (Independent)	September 2014	Member of the Education Rebuilding Implementation Council (Cabinet Office), to this date
Shihoko Urushi	February 2016	Outside Director of the Company, to this date
(Date of birth: April 4, 1961)  Number of Board of	April 2017	President of Shinagawa Joshi Gakuin and Principal of Shinagawa Joshi Gakuin Junior High School, to this date
Directors' meetings attended for the fiscal year 2017		
Number of shares of the Company held by Candidate 0 shares Relations of special interest with the Company None		
(Notes 1, 4 and 5)		

#### Reason for nomination for outside Director

Ms. Urushi not only has abundant experience as an educator, but is also full of drive and passion as a corporate executive, and provides useful advice and opinions from the perspectives of both human resource training and corporate management. For these reasons, we deem that she meets the Company's nomination policy and nominate her once again as a candidate for outside Director.

- (Notes) 1. Mr. Kazunari Uchida and Ms. Shihoko Urushi are candidates for outside Director. Should the election to the position of outside Director be approved for both candidates, the Company plans for them to become independent officers in accordance with the provisions of Tokyo Stock Exchange, Inc.
  - 2. Mr. Kazunari Uchida is an external Director of MITSUI-SOKO HOLDINGS Co., Ltd. and Lion Corporation. There are no relations of special interest, however, between the Company and any of these two companies. Mr. Uchida satisfies the Company's "Independence Criteria for Outside Corporate Officers," and there is no risk of this having an impact on his independence.
  - 3. The current term of service as an outside Director of the Company of Mr. Kazunari Uchida shall be three (3) years as of the closing of this General Meeting of Shareholders. For a period of three (3) years from February 28, 2012 to February 26, 2015, he served as outside Corporate Auditor of the Company.
  - 4. The current term of service as an outside Director of the Company of Ms. Shihoko Urushi shall be two (2) years as of the closing of this General Meeting of Shareholders. Although Ms. Urushi served as an outside member of the Management Advisory Board of the Company from December 1, 2014 to November 30, 2015, she satisfies the Company's "Independence Criteria for Outside Corporate Officers," and there is no risk



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of this having an impact on her independence.

5. The Company has entered into an agreement to limit the liabilities for damages with Mr. Kazunari Uchida and Ms. Shihoko Urushi pursuant to Article 427, paragraph 1 of the Companies Act of Japan and Article 28 of the Articles of Incorporation of the Company. When the election of Mr. Kazunari Uchida and Ms. Shihoko Urushi as outside Directors is approved and adopted as proposed, the Company intends to continue such agreements. The amount of maximum liability stipulated in the agreement is determined by each of the respective items under Article 425, paragraph 1 of the Companies Act, and this limitation of liability shall apply only when the above outside Directors have acted in good faith and without gross negligence in performing the duties giving rise to the liability.



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#### **Proposition No. 2:** Election of three Corporate Auditors

Among the Corporate Auditors currently in office, the term of office of Messrs. Jiro Ichise and Haruo Kasama will expire at the close of this General Meeting of Shareholders and Mr. Sumio Tarui will resign at the close of this General Meeting of Shareholders. It is therefore proposed that three (3) Corporate Auditors be elected.

When this proposition is approved and adopted as proposed, the Company will have five (5) Corporate Auditors (including three (3) outside Corporate Auditors).

The candidates for Corporate Auditor are as follows.

The Board of Corporate Auditors has consented to this proposition.

Outside: Outside Corporate Auditor Independent: Independent Officer

		Independent: Independent Officer
	Bı	rief history, title and important concurrent office
Candidate Number	April 1980	Joined the Company
1 (New election)  Kiyotaka Yokokoji	July 2004	General Manager, Labor Management Department, Division of Personnel Affairs of the Company
	July 2005	General Manager, Labor Management and General Affairs Consignment Business Department of K.System Co., Ltd.
(Date of birth: November 17, 1957)	February 2010	President and Representative Director of K.System Co., Ltd.
	February 2013	Corporate Officer of the Company, to this date
		Senior General Manager, Division of Personnel Affairs of the Company, to this date
Number of shares of the		
Company held by Candidate		
3,000 shares		
Relations of special interest with the Company		
None		

#### **Reason for nomination for Corporate Auditor**

Mr. Yokokoji has been engaged primarily in business operations related to personnel affairs and labor management, and he has worked hard to bring greater soundness to the management by promoting human resource development and work style reform in the Group. For these reasons, we judge that he meets the Company's nomination policy and nominate him as a candidate for Corporate Auditor.



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	Brief history, title and important concurrent office	
Candidate Number	Apr. 1976	Joined RYOWA CHOUON KOGYO LTD. (currently, TECHNO RYOWA LTD.)
	October 1981	Joined Hitachi Chemical Company, Ltd.
(New election) (Outside)	Aug. 1996	General Manager, Layer Material Sector, Shimodate Works of Hitachi Chemical Company, Ltd.
(Independent)	Feb. 2000	Chairman of Hitachi Chemical Co., (Taiwan) Ltd.
Kazuyoshi Tsunoda	April 2005	Executive Officer of Hitachi Chemical Company, Ltd.
(Date of birth: March 12, 1954)	April 2006	Vice President & Executive Officer of Hitachi Chemical Company, Ltd.
	April 2009	CEO of Hitachi Chemical Diagnostics, Inc.
	April 2010	Representative Director and President of Hitachi Powdered Metals Co., Ltd.
Number of shares of the	April 2011	Representative Executive Officer and Senior Vice President of Hitachi Chemical Company, Ltd.
Company held by Candidate 0 shares Relations of special interest with the Company	June 2014	Director and Chair of Audit Committee of Hitachi Chemical Company, Ltd.
None		
(Notes 1 to 3)		

#### Reason for nomination for outside Corporate Auditor

We judge that Mr. Tsunoda will be able to secure sufficient time to provide useful advice and opinions in regard to the overall management, as he possesses the broad experience such as working in positions responsible for both executing and supervising operations of business companies. For these reasons, we deem that he meets the Company's nomination policy and nominate him as a candidate for outside Corporate Auditor.



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	Br	ief history, title and important concurrent office
Candidate Number	April 1980	Appointed as Public Prosecutor
3	April 1998	Deputy Chief, General Affairs and Planning Department, the Research and Training Institute of the Ministry of Justice
(New election) (Outside)	September 2003	Director-General, Criminal Affairs Division, the Nagoya District Public Prosecutors Office
(Independent)  Kazumine Terawaki	June 2007	Chief Public Prosecutor, the Fukui District Public Prosecutors Office
(Date of birth: April 13, 1954)	July 2008	Deputy Superintending Prosecutor, the Sendai High Public Prosecutors Office
	January 2014	Director-General, Public Security Intelligence Agency
(25)	January 2015	Superintendent Public Prosecutor, the Sendai High Public Prosecutors Office
Number of shares of the	September 2016	Superintendent Public Prosecutor, the Osaka High Public Prosecutors Office
Company held by Candidate  O shares  Relations of special interest with the Company  None	June 2017	Admitted as attorney at law (Tokyo Bar Association), to this date
(Notes 1 to 3)		

#### Reason for nomination for outside Corporate Auditor

We judge that Mr. Terawaki will be able to secure sufficient time to provide useful advice and opinions in regard to the overall management, particularly internal control systems like compliance and risk management, as he possesses specialist knowledge and broad insight as a legal expert. For these reasons, we deem that he meets the Company's nomination policy and nominate him as a candidate for outside Corporate Auditor.

- (Notes) 1. Messrs. Kazuyoshi Tsunoda and Kazumine Terawaki are candidates for outside Corporate Auditor. Should the election to the position of outside Corporate Auditor be approved for both candidates, the Company plans for them to become independent officers in accordance with the provisions of Tokyo Stock Exchange, Inc.
  - 2. The Company and each outside Corporate Auditor have entered into an agreement to limit the liabilities for damages pursuant to Article 427, paragraph 1 of the Companies Act of Japan and Article 38 of the Articles of Incorporation of the Company. When the election of Messrs. Kazuyoshi Tsunoda and Kazumine Terawaki as outside Corporate Auditors is approved and adopted as proposed, the Company intends to enter into such agreements. The amount of maximum liability stipulated in the agreement is determined by each of the respective items under Article 425, paragraph 1 of the Companies Act, and this limitation of liability shall apply only when the above outside Corporate Auditors have acted in good faith and without gross negligence in performing the duties giving rise to the liability.
  - 3. If this proposition is approved and adopted as proposed, the Company plans that after the close of this General Meeting of Shareholders, the system of the Board of Corporate Auditors will be composed by two full-time Corporate Auditors, Messrs. Haruo Fuse and Kiyotaka Yokokoji and three part-time Corporate Auditors, Ms. Emiko Takeishi and Messrs. Kazuyoshi Tsunoda and Kazumine Terawaki.



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#### Policies and Procedures for Election of Directors and Corporate Auditor

#### <Policy for nomination of Director candidates>

The Board of Directors of the Company, in working to follow the mandate of the shareholders, shall have responsibilities to respect corporate philosophy, promote sustainable corporate growth and the improvement of corporate value over the medium- to long-term, and enhance earnings power and capital efficiency. Concerning the election of Directors, the Board of Directors has set forth the following criteria through which the persons deemed capable of fulfilling these responsibilities are nominated as candidates.

#### Inside Director

- 1. Must respect the corporate philosophy of the Company and embody these values.
- 2. Must possess abundant knowledge on domestic and international market trends concerning the Group business.
- 3. Must possess excellent competency in objective managerial judgment and business execution that contributes beneficially to the Group's management direction.

#### Outside Director

- 1. Must provide a guiding role in particular fields, such as legal affairs, corporate management, overseas, human resource development, and CSR and possess abundant experience and expertise in such fields.
- 2. Must have high affinity with the corporate philosophy and business of the Company, and possess the ability to express opinions, provide guidance and advice, and carry out supervision with respect to the inside Directors when deemed timely and appropriate to do so.
- 3. Must secure sufficient time to perform duties as an outside Director of the Company.

#### <Policy for nomination of Corporate Auditor candidates>

The Corporate Auditors, in working to follow the mandate of the shareholders, have responsibilities to strive to prevent occurrences of infringements of laws and regulations and the Articles of Incorporation and maintain and improve the soundness of the Group's management and its trust from society. Concerning the election of Corporate Auditors, the Board of Directors has set forth the following criteria through which the persons deemed capable of fulfilling these responsibilities are nominated as candidates.

#### *Inside Corporate Auditor*

- 1. Must respect the corporate philosophy of the Company and embody these values.
- 2. Must maintain a stance of fairness and possess the capability to fulfill auditing duties.
- 3. Must have an overall grasp of the Group operations and be able to propose management tasks

#### Outside Corporate Auditor

- 1. Must provide a guiding role in particular fields, such as legal affairs, corporate management, accounting, overseas, human resource development, and CSR and possess abundant experience and expertise in such fields.
- 2. Must have high affinity with corporate philosophy and business of the Company, and possess the ability to express opinions, provide guidance, and carry out supervision with respect to the Directors from an objective and fair standpoint.
- 3. Must secure sufficient time to perform duties as an outside Corporate Auditor of the Company.



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<Procedures for Nomination of Corporate Officers>

Concerning the nomination of candidates for Directors and Corporate Auditors, the Representative Director shall consider and recommend the candidates at an internal management meeting, which comprises full-time Directors, and the recommended candidates are reviewed and decided at a Board of Directors meeting.

As for decisions regarding the organizational structure of the Company and the composition of its personnel, and so forth, the Representative Director will establish opportunities to exchange opinions with outside corporate officers as required.

As for Corporate Auditors, election propositions for the General Meeting of Shareholders must be approved by the Board of Corporate Auditors pursuant to stipulations in the Companies Act.



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#### Independence Criteria for Outside Corporate Officers

To judge the independence of outside Directors and outside Corporate Auditors as stipulated in the Companies Act, we check the requirements for independent officers stipulated by Tokyo Stock Exchange, Inc. as well as checking whether the following apply.

- 1) A major shareholder of the Group (holding 10% or more of voting rights either directly or indirectly), or a person who executes business for a major shareholder of the Group (\*1)
- 2) A person/entity for which the Group is a major client, or a person who executes business for such person/entity (\*2)
- A major client of the Group or a person who executes business for such client (\*3)
- 4) A person who executes business for a major lender of the Group (\*4)
- 5) A representative employee or employee of the account auditor for the Group
- A provider of expert services, such as a consultant, attorney at law, or certified public accountant, who receives cash or other assets exceeding ¥10 million in one business year other than Director/Corporate Auditor compensation from the Group
- 7) A person/entity receiving contributions from the Group exceeding \(\frac{1}{2}\)10 million in one business year, or a person who executes business for such person/entity
- 8) A person to whom any one of 1) to 7) above has applied in the past three business years
- 9) Where any of 1) to 8) apply to a key person, the spouse or relative within two degrees of kinship of such person (\*5)
- 10) A special reason other than the preceding items that will prevent the person from performing their duties as an independent outside corporate officer, such as the potential for a conflict of interest with the Company
- \*1 A person who executes business means an executive director, executive officer, executive, or other employee, etc.
- \*2 A person/entity for which the Group is a major client means a person/entity who receives payments from the Group amounting to at least the higher of either 2% of their consolidated net sales or ¥100 million.
- \*3 A major client of the Group means a client that makes payments to the Group amounting to at least the higher of either 2% of the Group's consolidated net sales or ¥100 million.
- \*4 A major lender of the Group means a lender named as a major lender in the Group's business report.
- \*5 A key person means a director (excluding outside directors), corporate auditor (excluding outside corporate auditors), executive officer, executive, or other person in the rank of senior general manager or above, or a corporate officer corresponding to these positions.



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#### **Proposition No. 3:** Payment of bonuses to Directors

It is hereby proposed that the aggregate of ¥62,320,000 as Directors' bonuses be paid to ten (10) Directors, excluding outside Directors, in office as at the end of the fiscal year 2017 in consideration of the operating results and other factors for the year and that the determination of the actual amounts for the respective Directors be left to the Board of Directors.

(For information on the method of calculating bonuses, please refer to the following.)

#### **Policy on Determining Officer Compensation**

## 1. Rationale and procedures for compensation of Directors, Corporate Auditors, and Corporate Officers

- 1) The Company institutes a compensation system for compensation of Directors and Corporate Officers that is configured by monthly remuneration and bonuses, secures linkage with company financial performance and reflects responsibilities and achievements.
- 2) The Company establishes opportunity for exchange of opinion with outside Directors and outside Corporate Auditors about the rationale for compensation (system design), and raise its transparency and fairness.
- 3) The total amount of bonuses paid to Directors must be approved at a general meeting of shareholders.
- 4) The compensations of outside Directors and Corporate Auditors (inside and outside) shall respectively be fixed amounts and no bonuses will be paid.

#### 2. Calculation method for monthly remuneration

- 1) A monthly remuneration of a consistent amount will be paid for Director duties to inside Directors; provided, however that a separate, additional remuneration be provided to the individuals with representative authority.
- 2) The monthly remuneration for Corporate Officers should be set at a suitable level that takes into consideration the Company's management environment, etc. and correspond to the rank (President and Chief Executive Corporate Officer, Senior Executive Corporate Officer, Executive Corporate Officer, and Senior Corporate Officer).

#### 3. Calculation method for bonuses

- 1) The bonus amount is calculated in correspondence with the rank of the Director and Corporate Officer, using consolidated operating income and goal attainment levels of the individual and assigned division of responsibility as an indicator.
- 2) Bonuses based on single-year performance (calculation method for the 2016-2018 medium-term business plan)
  - When calculating bonuses for the 2016-2018 medium-term business plan, the weighting for the bonus calculation is raised primarily according to the results of efforts to achieve quantitative targets and KPI (key performance indicators).
- 3) Bonuses based on the target numerical values of the 2016-2018 medium-term business plan
  - The Company will consider addition of an incentive to bonuses based on indicators or coefficients when numerical targets are achieved.



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#### To the shareholders who desire to ask questions

Shareholders who can ask questions will be selected by lottery at the meeting. Hence, please cooperate in taking the procedure as follows:

#### 1. Registration for shareholders with questions

The shareholders who desire to ask questions will need to get the reception desk for shareholders with questions located at the back of the hall to register their reception number and name and receive a card indicating a seat number specially allocated for shareholders with questions.

- The reception desk for shareholders with questions will be available until 10:00 a.m. We ask any shareholder who wishes to arrange to ask a question after this time to contact one of the attendants at the hall.
- Please note that any shareholder requesting to ask a question after the Q&A session begins will be placed in last round of the Q&A lottery described below.

#### 2. Seating for shareholders with questions

Shareholders with questions are asked to sit in the seat number indicated on the card provided.

#### 3. Request regarding the Q&A session

When the time to invite questions comes, a lottery will be held to choose who will be invited.

A person responsible for the lottery will read aloud the numbers selected. When the chairperson calls a seat number, we request that the shareholder with that number move to the nearby microphone stand and ask his/her question(s).

- If there are only a few shareholders with questions, a lottery will not be held.
- Such shareholder can ask two questions at most.
- In the event that the chairperson calls a shareholder and the respective shareholder is not at his/her seat, the shareholder will miss his/her opportunity to ask questions.
- When we decide that we have conducted a thorough discussion, we may discontinue questions and answers.
- If any shareholder who is not selected by lottery desires to ask questions, he/she may receive answers from the person in charge or the secretariat. So, after the close of this General Meeting of Shareholders, please contact the attendants at the hall.